

ACCESSIBLE PARKING

Checklist & Inspection Form

Issued by the World Disability Union (WDU)

A practical framework for evaluating the accessibility, safety, and usability of parking facilities.

PART I — ACCESSIBLE PARKING CHECKLIST

1. Purpose

This checklist is intended to help ensure that parking facilities are accessible and user-friendly for persons with physical disabilities, supporting independent, safe, and dignified vehicle access. It is based on the following references and principles:

- World Disability Union (WDU) International Accessibility Codes
- Universal Design Principles

2. Minimum Provision of Accessible Parking Spaces

Accessible parking spaces should be provided in accordance with the following minimum schedule:

Total Parking Spaces	Minimum Accessible Spaces
1–25	1 space
26–50	2 spaces
51–75	3 spaces
76–100	4 spaces
For each additional 25 spaces	Add 1 space

- For large parking facilities, at least 5% of the total parking spaces should be accessible.
- At least one space should be designated as van-accessible.

3. Five-Point Rating Scale

Score	Rating Description
0	Not available
1	Available but non-compliant
2	Partially available
3	Available and compliant, with minor remarks
5	Fully available and fully compliant

4. Detailed Accessibility Checklist

1. Number of Accessible Parking Spaces

- Required number of accessible spaces provided in accordance with the stated standards
- Spaces distributed near different entrances, where applicable
- Accessible spaces are not all clustered in one location

Score: ____ / 5

2. Location of Accessible Parking

- Located within 50 metres of the main accessible entrance
- Safe, direct, and accessible route to the entrance
- Route is free of obstacles
- No need to cross hazardous traffic areas

Score: ____ / 5

3. Parking Space Dimensions

- Minimum total width: 3.6 m, including the access aisle
- Standard vehicle space width: 2.4 m
- Access aisle width: 1.2–1.5 m
- Minimum space length: 5.0 m

Score: ____ / 5

4. Van-Accessible Parking Spaces

- Minimum total width: 3.9–4.2 m
- Access aisle accommodates deployment of a vehicle lift
- Minimum vertical clearance: 2.4 m
- Clearly marked with “Van Accessible” signage

Score: ____ / 5

5. Parking Surface

- Level surface with minimal slope
- Firm, stable, and slip-resistant surface material
- Free of cracks, holes, and uneven areas
- Suitable drainage system in place

Score: ____ / 5

6. Connection to Sidewalks and Accessible Routes

- Curb ramp provided adjacent to the parking space
- Ramp slope does not exceed 1:12
- Minimum ramp width: 120 cm
- No vertical curb between the parking space and the pathway

Score: ____ / 5

7. Signage and Ground Markings

- International Symbol of Accessibility displayed
- Vertical signs installed at an appropriate height
- High-contrast pavement markings provided
- Signage visible during both daytime and nighttime

Score: ____ / 5

8. Lighting and Safety

- Adequate lighting provided in all accessible parking spaces
- No dark or unsafe areas
- Traffic safety measures in place
- Routes and entrances are clearly visible

Score: ____ / 5

9. Ease of Use and Independence

- Vehicle doors can be opened fully
- Adequate space provided for wheelchair transfer
- Parking spaces are not misused for other purposes
- Unauthorized use is monitored and addressed

Score: _____ / 5

10. Additional Support Services

- Trained staff available when assistance is required
- Complaint and feedback mechanism in place
- Regular inspection and maintenance conducted
- Misuse and violations monitored

Score: _____ / 5

5. Final Evaluation

Assessment Measure	Result
Total Score	_____ / 50
Percentage	_____ %

Percentage	Accessibility Rating
Below 60%	Not Accessible
60–79%	Partially Accessible
80–89%	Accessible Parking Facility
90–100%	Fully Accredited Accessible Parking

6. Accreditation

Facilities that meet the applicable requirements may be eligible for:

- An official Accessibility Certificate issued by WDU
- Accreditation signage at parking facility entrances
- Use of the designation “Accessible Parking – WDU Certified”

This checklist is intended to serve as a reference for the design, inspection, and accreditation of accessible parking facilities in the public and private sectors.

PART II — ACCESSIBLE PARKING INSPECTION FORM

Issuing Authority: World Disability Union (WDU)

A. General Information

Field	Details
Facility / Site Name	
Address	
City / Country	
Total Number of Parking Spaces	
Inspection Date	
Inspector Name	
Organization / Authority	

B. Evaluation Method

Rate each item using the five-point scale below. Record the score and note any observations, non-conformities, or corrective actions in the Remarks column.

Score	Description
0	Not available
1	Available but non-compliant
2	Partially available
3	Available and compliant, with minor remarks
5	Fully available and fully compliant

1. Required Number of Accessible Parking Spaces

Inspection Item	Score	Remarks / Deficiencies
Required proportion of accessible spaces provided	_____	
At least one van-accessible space provided	_____	
Spaces distributed near accessible entrances	_____	
No unauthorized use of accessible spaces	_____	
Compliance with applicable local and/or international codes	_____	

Section Score: _____ / 5

2. Location of Accessible Parking Spaces

Inspection Item	Score	Remarks / Deficiencies
Located within 50 m of the main accessible entrance	_____	
Direct and continuous accessible route provided	_____	
Route is free from obstacles	_____	
No hazardous traffic crossing required	_____	
Entrance is clearly visible	_____	

Section Score: _____ / 5

3. Parking Space Dimensions

Inspection Item	Score	Remarks / Deficiencies
Standard parking space width: 2.4 m	_____	
Access aisle width: 1.2–1.5 m	_____	
Minimum total width: 3.6 m	_____	
Minimum length: 5.0 m	_____	
Adequate manoeuvring clearance provided	_____	

Section Score: _____ / 5

4. Van-Accessible Parking Spaces

Inspection Item	Score	Remarks / Deficiencies
Additional width allows deployment of a vehicle lift	_____	
Appropriate access aisle provided	_____	
Minimum vertical clearance: 2.4 m	_____	
"Van Accessible" signage installed	_____	
Located closest to the entrance, where practicable	_____	

Section Score: _____ / 5

5. Parking Surface Condition

Inspection Item	Score	Remarks / Deficiencies
Firm and stable surface	_____	
Slip-resistant material	_____	
Level surface with minimal slope	_____	
No cracks or potholes	_____	
Proper drainage provided	_____	

Section Score: _____ / 5

6. Connection to Sidewalks and Accessible Routes

Inspection Item	Score	Remarks / Deficiencies
Curb ramp provided adjacent to the space	_____	
Ramp slope does not exceed 1:12	_____	
Ramp width is at least 120 cm	_____	
Smooth transition with no vertical curb	_____	
Continuous accessible pathway provided	_____	

Section Score: _____ / 5

7. Signage and Pavement Markings

Inspection Item	Score	Remarks / Deficiencies
International Symbol of Accessibility displayed	_____	
Vertical signage installed at the appropriate height	_____	
High-contrast ground markings provided	_____	
Signage visible during daytime and nighttime	_____	
Signs are in good condition	_____	

Section Score: _____ / 5

8. Lighting and Safety

Inspection Item	Score	Remarks / Deficiencies
Adequate lighting levels maintained	_____	
No dark or unsafe areas	_____	
Traffic-calming and safety measures provided	_____	
Routes are clearly visible	_____	
Security monitoring provided, where applicable	_____	

Section Score: _____ / 5

9. Ease of Use and Independence

Inspection Item	Score	Remarks / Deficiencies
Full vehicle-door opening is possible	_____	
Safe wheelchair transfer space provided	_____	
No obstructions or storage use in accessible spaces	_____	
Violations are actively addressed	_____	
Layout is user-friendly	_____	

Section Score: _____ / 5

10. Additional Support Services

Inspection Item	Score	Remarks / Deficiencies
Staff awareness and assistance available, where required	_____	
Complaint and feedback mechanism in place	_____	
Regular inspection and maintenance conducted	_____	
Contact information clearly displayed	_____	
Emergency assistance procedures established	_____	

Section Score: _____ / 5

C. Final Assessment

Assessment Measure	Result
Total Score	_____ / 50
Percentage	_____ %

Select One	Accessibility Rating
☐	Not Accessible (below 60%)
☐	Partially Accessible (60–79%)
☐	Accessible Parking Facility (80–89%)
☐	Fully Accredited Accessible Parking (90–100%)

D. Signatures and Official Validation

Required Sign-Off	Name / Signature / Stamp
Inspector Name and Signature	_____
Facility Representative Name and Signature	_____
Official Stamp	_____

This inspection form is issued by the World Disability Union (WDU) for the assessment and accreditation of accessible parking facilities.